

If you do not wish to submit a tender, please sign and complete this form, and return it to the ELCSS-HK Tender Box before the Tender Closing Date.

Letter of Decline to Tender

To : Administration Department, ELCSS-HK

Re : Tender for the Supply of Vehicle for Designated Team to Support Special School Leavers and Their Carers
(Tender Ref.: 2024-25/004-LF-KCDSC)

This is to confirm that we do not wish to tender for the captioned goods/services due to the following reason(s): -

Reasons of Decline (please ✓ the appropriate box and state more details)

Cannot meet tender requirements: _____

No such goods / services available: _____

Too busy at the moment: _____

Others: _____

Authorized Signature and Company Chop : _____

Name in Block Letters & Position : _____

Name of Company : _____

Date : _____