

# Tender Acknowledgement Form

To: Mr. Wah Chun Chen  
ELCHK, Social Service Head Office  
G/F Lutheran Building,  
50A Waterloo Road,  
Yau Ma Tei, Kowloon  
FAX: 2770-1093

Dear Sir,

TENDER FOR THE SUPPLY, INSTALLATION, COMMISSIONING AND  
MAINTENANCE OF PERSONAL COMPUTERS AND PERIPHERALS FOR  
ELCHK, SOCIAL SERVICE HEAD OFFICE  
(TENDER REFERENCE: ELCSS-HO-IT/HW/2019-20/1)

We acknowledge receipt of your Invitation to Tender.

We have read the Invitation to Tender and will tender in accordance with the requirements detailed.

OR

We do not wish to tender for the reason of \_\_\_\_\_  
\_\_\_\_\_.

Yours faithfully,

For and on behalf of: \_\_\_\_\_

Name and Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Company Chop: \_\_\_\_\_